Date: Sunday November 2, 2014

Time: 3:00 p.m.

Location: Renaissance Hotel, Toronto

Present: Alan Kelly (Chair)
Roger Holliss (Vice-Chair)
Ron Durocher (Past-Chair)
Ed Davies (Treasurer)
Jim McArthur (Secretary)
Rick Anderson (Education),
Jim Durocher (Public Relations)
Richard White (Partnerships and Advocacy)

Regrets: Jeff Weir (Membership)

Guests: None

Call to Order: The meeting was called to order by Allan Kelly at 3:30 p.m.

Approval of Minutes: The previous meeting minutes from the September meeting were approved. A copy was sent to National office for posting on the web-site.
BUSINESS ARISING

CHES Ontario Conference

The Ches Ontario 2014 Conference was held at Deerhurst Resort in Huntsville. The Conference was a success with positive feedback from suppliers and delegates.

Ottawa has been selected as the location for the CHES Ontario 2015 Conference. The location of the conference and accommodations is the Ottawa Conference Centre near the Train Station. Two hotels are attached to the Conference Centre. The dates for the Conference are May 24-26, 2015. The Planning Committee has held their kick off meeting. Suggestions for a theme are “35 Years of Building on Expertise” or “Meeting Safety Challenges”. Discussion for topics for the Conference include CSA Standards and Medical Gas.

The CHES National 2015 Conference will be in Edmonton, Alberta. The dates are September 20-22, 2015.

Bursary

The Committee reviewed the final draft of the Protocol and Application criteria for the Bursary Fund. The application will be open to a family member of a CHES Ontario Regular Member or Associate Member in good standing for a one time bursary of $1,000.00 to the student. The student must be registered in a technical or healthcare related program. There will be a maximum of five bursaries awarded each year. The deadline for submission of application will be March 31. The applications will be reviewed by the Executive Committee and selection made before the May Conference. Successful applicants will be encouraged to attend the Spring Conference to accept their award. Jim Durocher will send out an e-mail to members advertising the Bursary Application. Motion to accept made by Ed Davies. Seconded by Ron Durocher. Motion carried. None opposed.

Election Year 2015

2015 will be an election year for CHES Ontario Executive. Ron will issue voting information in January. The positions open are Vice Chair, Treasurer and Secretary. Allan Kelly will move to Past Chair and Roger Hollis will be the new Chapter Chair effective at the May Conference in Ottawa.
NEW BUSINESS

Construction Course Review

The Construction Course is not doing well in most Chapters with the exception of B.C. and Ontario. Feedback is that there are too many courses offered through the year and that the Chapters need to have input on the scheduling of courses. CHES Members could qualify for a bursary to attend the course under the guidelines of current CHES policies.

Long Term Care Conference

This year we attended the OAHNSS Long Term Care Conference with a booth set up. Jeff and Jim M. manned the booth. The purpose of attending this Conference was to encourage membership from the Long Term Care Sector. Although to date there are no new members from long term care, it was recommended that we give it another try at the April 2015 Conference. Jim M. has made contact with OAHNSS office with hopes of obtaining ideas to improve our approach to OAHNSS. Motion moved by Ron, seconded by Roger. Motion carried. None opposed.

Life Time Membership

Rick Anderson received a CHES Lifetime Membership award at the National Conference in Saint John, New Brunswick. This award will be recognized at the spring Conference in Ottawa.

Scholarship

Discussion around adding another one or two Colleges. 4 Colleges currently have programs related to Healthcare Maintenance. Motion made by Rick to Sponsor Mohawk College. Seconded by Richard. Motion Carried. None opposed

Coalition and HELO Sponsorship

The Ontario Chapter of CHES continues to support the program. The current funding from OPA will end on December 31, 2015. The Coalition continues to look for other sources of revenue to keep the program alive.

Schedule for OHA booth

CHES will share a booth with the Coalition at Health Achieve (OHA).
REPORTS

Chairperson Report: Report is submitted on web-site

Vice Chair: No report

Past Chair: Ron reported that the Ontario Chapter continues to support the CCGHC in their work. Unfortunately due to funding cuts, the program will be downsized until further funding comes through. They are looking for non monetary support from CHES ON for an application to the Trillium Foundation for funding a study into the effects of climate change on Healthcare facilities emergency preparedness. They are also applying to EcoAction Canada for a forest registry program providing trees to Hospitals.

The CCGHC is operating now with a new board comprised of members from all Provinces in Canada. The board met for the AGM in October. They will be having a strategic planning meeting soon. CHES ON will sponsor this event. CHES Ontario supports them with a booth at the annual conference.

Treasurer: Ed reported that finances are in good shape. Investments are doing well. Auditors currently have the books and hopefully will submit audited report soon. Audits should be completed annually.

Secretary: Nothing to report

Membership: Jeff Weir submitted a written report. Has submitted list for Eastern Ontario Facilities Managers to Ron. Ron will distribute list to all members of Executive Committee for call out purposes to encourage membership and Conference attendance.
**Education:**
Looking for Executive members to make bursary presentations at the Colleges. Chris Rouseau presented at Kingston.

Frank DePaepe will be recognized for 30 continuous years as a CHES member.

**Public Relations:**
Jim D. reported that LinkedIn and Facebook pages have been created. LinkedIn needs to be updated. Looking to set up a guide to Members benefits page.

**Partnerships and Advocacy:**
Richard is meeting with Martin Green to promote coalition with CHIL and IHOSS. Hoping to have IHOSS exhibit at Ottawa.

**NEXT MEETING**
Location, date and time to be determined.

**ADJOURNMENT**
The meeting was adjourned at 6:35 p.m.