Date: Tuesday September 10, 2017  
Location: Niagara Falls Convention Center  
Call to Order: Roger Hollis called the meeting to order at 10:40 am  

Committee Reports:

Each report is available on line. Attached is a verbal summary provided at the meeting from each committee lead.

Education: Rick Anderson

- CHES Ontario has supported 12 colleges with scholarship funds
- Balance in the reserves $374,000 endowment funds in those colleges
- Three students each received a $1000 bursary were presented to CHES Ontario members
- Student recipients for the CHES Ontario Family Bursary are Konrad Bartlett at Trent Univ. (member Gord Bartlett), Valen Varangu at Queens Univ. (member Linda Varangu), and Josh Bourbonniere at Univ. of Ottawa (member Guy Bourbonniere)
- Guy thanked the CHES organization on behalf of his son. Spoke about the great investment in our kids and for the future of engineering and CHES

Partnership and Advocacy: Richard White

- The Ontario society of professional engineers reached out to form a partnership with CHES
- Richard’s full report is available on line

Membership: Jeff Weir

- Currently the Ontario chapter membership is at 423 with fluctuation throughout the year
• Reviewed membership by postal code, identifying certain portions of the province that are not well represented
• They have had discussion on how to encourage more participation from these areas
• Of the total memberships, 50% are regular paid members
• CHES now has a LinkedIn site
• Identified a segment of healthcare (LT care) that does not really have anything and maybe there is an opportunity to share knowledge and membership
• Kent Waddington mentioned that CHES has still not seen any improvement in the Ottawa area

**Conference Report: Ron Durocher**

• Given the National was held in Ontario, this was the Ontario conference for this year
• It will be profitable for the Ontario Chapter from the proceeds we receive from this conference
• Next conference June 3-5 in Collingwood and the planning is underway with a conference call on Tuesday September 26, 2017 at 12:00 if anyone is interested in joining in on the planning, please connect with Ron.
• A question was asked if the Chapter receives profits from the National conference? Ron indicated that we do and it is based on an established formula

**Communications: Larry Erwin**

• With the LinkedIn account we are hoping to reach more of the younger group
• Please forward anything that you would like posted
• National Healthcare Facilities Engineering Week is Oct. 15-21st and it is vitally important that we each take this opportunity to thank our staff as we cannot be successful without them!
• CHES website has sample posters and templates that you can download that you can utilize for Facilities Week
• It is important to send in your feedback and stories so they can be presented and highlighted in the journal

**Treasurer Report: Ken Paradise**

• Our finances are in good shape
• Closing balance of $101,008.47 of which $70,000 has been transferred into a GIC based on a recommendation from the CHES executive
• Finances have had both an internal and external review
• Operating budget for 17/18 year has also been completed

Roger Hollis made a motion to accept the financial report as presented. Approved by Ken Waddington and seconded by Rick Anderson

**Added Business:**
Kent Waddington shared with the group that OHA Health Achieve has changed its format and will no longer offer the Green Coalition a booth which was shared with CHES.

Roger thanked Allan Kelly as he transition from Past President. Allan indicated he has really enjoyed working on CHES

**Chair Report: Roger Hollis**

- CHES Ontario co-presented at the CCHF conference in Ottawa in the spring
- CONGRATULATIONS to the Chapter for receiving the prestigious Presidents Award for the second year in a row!!!
- CHES supported the request to the Ministry for the Union Gas expanded pipeline proposal
- Supported the aesthetic gas submission for grant funding however we were not awarded

**Announcement of New Executive**

Chair – Jim McArthur  
Vice – Chair John Marshman  
Treasurer – Ken Paradise  
Secretary – Beth Hall  
Past Chair – Roger Hollis

**Committee Members**

Education and Professional Development – Rick Anderson  
Partnerships and Advocacy – Richard White  
Communication – Larry Erwin  
Membership – Jeff Weir  
Conference Planning – Ron Durocher

Jim McArthur shared his sediments and is deeply honoured to take on the Chapter Chair position. He thanked Roger Hollis for all his hard work and dedication to CHES and presented him with a gift of appreciation.

**Next Meeting**

November 5th @ 3:00 pm – OHA Toronto

**Adjournment**

Meeting was adjourned at 11:45 am

*Minutes prepared by Beth Hall*