Memberships
The 2019-2020 Membership renewals are coming in slowly now, is currently at 858 paid members. The CHES National Office continues to follow up with outstanding members by sending out reminders by email or mail every month.

The 2018-2019 Membership year concluded with 1078 active members. This is approximately a 7.8% decrease over the previous year.

CHES Chapters are encouraged to follow up with non-renewed members regularly. CHES National Office continues to post updated membership lists on the Chapter Executive pages and updated lists can be requested at any time. The CHES Corporate Council follows up on non-renewed corporate/associate member a couple of times during the year.

Meetings
The National Office continues to take part in various Board & Committee meetings throughout the year, preparing agendas, minutes, work plans and other documents as required. All National Committees remain active, generally meeting 4 times per year. In 2018 there continued to be some very active sub-committees as well.

Website
National Office continues to update the website regularly. Committee and Chapter Pages are updated by the National Office as they are notified of required updates, and material is forwarded by Chapters for their microsite pages. Chapter chairs are reminded to notify the National Office when positions on their Executive and National Committees representation changes so that the pages on the website can be kept current. Chapters Chairs are also reminded that they are required to submit content for any requested changes/additions to their microsite. The latest news on the home page is updated on a regular basis when new information/details become available. The National Office posts and updates the Job Postings page regularly.

Construction Course
Five sessions of the Canadian Healthcare Construction Course were planned for 2019:
Two sessions have already taken place:
March 12-13, 2019: Winnipeg MB – Final attendance was 46
May 29-30, 2019: Penticton BC – Final attendance was 32
One session was planned following the CHES National Conference, but was cancelled due to insufficient registration (only 2 people registered).
September 25-26, 2019: Saskatoon SK
The remaining two sessions will take place as noted below:
October 17-18, 2019: Calgary AB – Registration to date is 12 for this session.
October 31-November 1, 2019: Toronto ON – Registration to date is 10 for this session.
Webinars
Eight Webinars were planned for the 2019 Webinar Series.
Six have already taken place:
January 16, 2019 – High Performance Building Envelope in Hospitals; Steven Tratt, BPI, Construction Management degree from NAIT - Registered: 36 (28 Member Series; 5 Non-member Series; 3 Member single webinar)
February 21, 2019 – CHU in QC – A case study of their Journey; Philippe Leblanc, Eng., M.Eng., PMP, Assistant to the Director of Technical Services, Building Operations; Cédric Bertrand, Eng., CVMP, Senior project director- Registered: 39 (28 Member Series; 5 Non-member Series; 2 Member single webinar; 4 Non-member single webinar)
March 13, 2019 – Refrigerant Update: The new Transition has begun; Mike Thompson P. Eng - Registered: 37 (28 Member Series; 5 Non-member Series; 1 Member single webinar; 2 Non-member single webinar)
The remaining five will take place as noted below:
April 17, 2019 – Simple and Permanent Reduction in Steam Line Losses; Guy Bonneau, B.A. Sc. Elec. Eng.; Rob Triebe, N.A. Sc. Chem. Eng. – Registration to date is 36 (28 Member Series; 5 Non-member Series; 3 Member single webinar).
May 15, 2019 – Infection Prevention and Control during Construction Training; Michael Houston, CCLP, C Log; Craig Doerksen, MFM, P. Eng, CCHFM, CEM, CFM – Registration to date is 48 (28 Member Series; 5 Non-member Series; 12 Member single webinar; 3 Non-member single webinar).
June 12, 2019 - NAPRA Compliant Pharmacy Cleanrooms; Jeff Mumford P. Eng. – Registration to date is 27 (24 Member Series; 2 Non-member Series; 12 Member single webinar; 3 Non-member single webinar).
The following 2 webinars will take place in the fall:
October 16, 2019 – New CSA Z8000: Designing for improved patient outcomes; Michael Keen, P. Eng., MBA; Gordon Burrill, P. Eng, CCHFM, FASHE, CHFM, CHC – Registration to date is 41 (29 Member Series; 3 Non-member Series; 6 Member single webinar; 3 Non-member single webinar).
November 18, 2019 – Pros & Cons of different Construction Procurement Models; Ghazal Ebrahimii, Ph.D, Sustainability Consultant; John Marshman, Executive Director Facilities Operations – Registration to date is 35 (29 Member Series; 3 Non-member Series; 1 Member single webinar; 2 Non-member single webinar).
Both the Maritime and BC Chapters continue to cover the costs for their members who attend the CHES Webinars.

Eight Webinars ae being planned for the 2020 Webinar Series.
The following 6 have confirmed topics and speakers:
January 2, 2020 – The Impact on Incident Energy as Switching Devices Age; Verma Vikrant, P. Eng; Virginia Balitski, CET, NETA, Level IV
February 19, 2020 – Move Your RFP From a Grade C to an A+ and Five Things You Can Do Today!; Jake Smithwick, PhD, MPA
April 15, 2020 – Commissioning in a Health Care Facility; Wayne Stokes, CET Arch, FMA, RPA
June 17, 2020 - Optimizing Design with Virtual and Mixed Reality (AR/VR); Daniel Doherty, BTech, C.E.T., CM BIM
November 18, 2020 – Awareness / Update on Med Gas Qualified Operators; Roger Holliss, MEng, Director of Engineering & Biomedical Services, St. Mary’s Hospital, Kitchener
AGENDA ITEM: 11.0

The following two webinar dates are confirmed:
March 25, 2020
October 21, 2020

The following topics have been chosen for these final two webinars; speakers are still being confirmed for each timeslot:
Isolation Room Design; Jessica Fullerton, B.Sc., M.Sc., CIC, Nick Stark, P. Eng., CED, LEED AP, ICD.D
CSA Z317.13-17 Multi-disciplinary Teams – the benefits and the pitfalls; Wayne Stokes, CET Arch, FMA, RPA

Canadian Certified Healthcare Facility Manager Designation (CCHFM)
The National Office now works with the CCHFM Advisory Panel and Mohawk College to administer examinations and SAQ’s. There was no change to the panel in 2019. A panel member will be going off the panel at the end of 2019.

There have been two (2) successful candidates who have attempted the certification exam since January 2019. There are now 13 individuals who have successfully achieved this designation. The CCHFM Advisory Panel chairing is following up with them to gauge interest in joining the Advisory Panel.

CHES National Conference
CHES National Office has been meeting monthly with the 2019 National Conference Planning Committee. The theme for 2019 is “The “HUB” that enables resiliency in healthcare”, The Keynote Speaker is Mark Black, a Heart and Double lung transplant recipient. Sponsorship is $100,250, there are 113 booths, 106 paying delegates, 22 speakers, and 125 exhibit/sponsor representatives, so approx. 255 attendees registered as of September 7, 2019 when this report was prepared. We have sold 50 tickets for golf and there are 10 companions.

The National Office has also been working with the Maritime Chapter on plans for the 2020 National Conference; the Manitoba Chapter on plans for the 2021 National Conference and the ON Chapter on plans for IFHE 2022. The First Right of Refusal notifications for National Conference Sponsorship for 2020 were sent out in early September. CHES National worked with the Web developer to get the Call for Abstracts, Exhibit Registration and Delegate Registration online forms created so that they can go live on Tuesday September 24, 2019.

Respectfully submitted,
Donna Dennison Tanya Hutchison Sarah Seward
Executive Director Membership Affairs Conference Planner